

C the most happening Festival on the Fringe

who are we?

C ARTS is the home of international independent performance, at C venues at the Edinburgh Festival Fringe and in our C digital online programme year-round. Our curated Edinburgh season, encompassing drama, physical theatre, musicals, music, dance, comedy, cabaret, circus, children's shows, site-specific and immersive theatre, interdisciplinary work, and visual and performance art, makes us one of the most vibrant creative programmes on the Fringe, with over 100 events created by more than 1,000 participants in a typical year.

what do we do?

We look for the most memorable and original work to showcase at Edinburgh and in our year-round digital programme. We offer guidance and support to our performing companies and artists. We create temporary arts venues and performance spaces at the Edinburgh Fringe, and show our live performance programme to the public, press and arts industry each August.

high profile

C has developed a high profile and a strong brand identity over the past thirty-one years. We are committed to vigorously promoting our venues and the works we host.

award-winning

Our digital programme won the Infallibles Award for best venue in 2021 and the LiveWire Award for Digital Arts Programme of the year in 2022. Recent awards for live performance include Scotsman Fringe First, Total Theatre, Musical Theatre, Herald Angel and Carol Tambor awards, and nominations for Edinburgh Comedy, The Stage and other awards including the Richard Pryor award, Spirit of the Fringe, and Three Weeks Editors' awards. Many of our shows receive four and five-star reviews. Following Edinburgh, shows have transferred to London Fringe and West End venues, toured nationally and internationally, and performed at festivals worldwide.

curated international programme

We programme across all artforms with an emphasis on new and dynamic work. We seek to present as broad a variety of works as possible, and look for the highest standards of performance. International work forms a key part of our programme.

marketing and press

We offer the support of our marketing and press department to all companies and artists performing with us. In addition to our brochure, website, press pack, season launch and promotions, our marketing and press team are on hand to help push sales and profile and to assist and advise visiting companies with press, marketing and promoter liaison.

versatile performance spaces

The facilities at our central venues include high-specification theatres and studios, bars, cafés and exhibition spaces. Our performance spaces range in size from under 20 to over 220 seats, and offer a variety of formats including end-on, thrust, corner stage, traverse, in-the-round, circus, cabaret and flexible and found spaces. We can also offer site-specific performance opportunities.

professional technical facilities

Our spaces are equipped to the highest specifications. Facilities include black box theatres, comprehensive lighting rigs, full theatre sound systems, and the advice and support of our experienced technical team.

we're looking for...

We are interested in all kinds of performance and creative work, from cabaret, burlesque, and circus to dance, musicals, mime, puppetry, poetry, comedy, new writing, physical theatre, devised work, contemporary and classic drama, site-specific and immersive performance. We'd like to hear from everyone, whether established or up-and-coming theatre, music, dance and opera companies, solo performers, bands, comedians, cabaret acts, and performance and visual artists. While most of the work in our season is ticketed performance, we have some opportunities for pay what you think and free shows.

would you like to take part?

To make the most impression at the Fringe, your production or event will need to be your best possible work, tried and tested, and ready to bring to the largest arts festival on the planet.

any questions?

This information pack contains more details about us and our venues. If you would like to be part of our next Festival season, please complete an application form and return it to us with supporting material. To discuss your ideas informally, or if you need more information, call us on **+44 (0)131 581 5500** or email **programming@cvenues.com**.



our fabulous venues at the heart of the city

C aurora – our new festival hub venue

features

Our new premier festival hub, **C aurora** features multiple performance spaces in one location, centred around a welcoming courtyard. Lauriston Halls and the Sacred Heart Church have a distinguished festival tradition dating back to the earliest days of the Fringe. The **main house** seats 115-189 in end-on format, and up to 225 seats in thrust format, and offers a large stage and enhanced technical facilities. It is especially suited to for larger-scale theatre, dance, circus, musical theatre, music and children's shows. The flexible black box **studio** seats up to 50, and offers a choice of end-on, thrust, in-the-round, traverse, corner and cabaret layouts. The ornate **church** space offers options to perform in theatre format at the front of the nave to up to 300 audience, or in studio format in a flexible space at the rear of the nave for up to 50. The **courtyard** can be used for outdoor performances.

location

C aurora is on Lauriston Street, between West Port and Lauriston Place, close to the Grassmarket. All performance spaces and public areas are fully accessible to audience members.

C aquila – original Royal Mile twin-space venue

features

Our popular Royal Mile venue at the Roman Eagle Lodge. One of the original Fringe venues, **C aquila** features the atmospheric 91-seat end-on **temple** theatre, with wood-panelled auditorium, and a popular end-on 54-seat **studio**. Both spaces have a cabaret layout option.

location

C aquila is the top of Johnston Terrace, opposite the international Festival Hub, close to **C cubed**. Access to performance spaces is by stairs (seated chairlift available).

C cubed – historic Royal Mile venue with flexible space

features

Our Royal Mile venue at the Celtic Lodge, Brodie's Close, one of the original Festival venues in an atmospheric 16th century building. The **main space** is a versatile flexible format black box theatre with raked seating for up to 79, offering thrust, in-the-round, and traverse formats, and an end-on **studio format** option, with varying stage sizes for up to 59 seats (52 as standard). All formats can have a cabaret layout option.

location

C cubed is on the Lawnmarket (Royal Mile), close to the International Festival Hub and Fringe Office, close to **C aquila**. There is a courtyard, café and bar. Accessible via stairs only.

C site-specific – thinking outside the black box

off-site venues and on-site found spaces

We welcome applications from **site-specific**, **site-responsive**, and **found-space shows**, from **immersive** and **installation performance**, from **promenade performance** and **street theatre**. We regularly programme work into found spaces within our existing venues, and our programme has featured shows performed in spaces as diverse as castles and other historic places, attics and cellars, a hairdressing salon, a bus, a toilet, churchyards, car parks, gardens, and the closes and courtyards of the Old Town. We can assist with finding site-specific locations, or with licensing and managing locations already identified.

new venues/ other options

New venues can become available at any time, and some spaces can be reconfigured depending on need, so if you are looking for a format or capacity not listed, do ask, as we may be able to help.

press and marketing

selling your show

The Fringe is a highly competitive environment – in order to get an audience you will need to plan and implement a press and marketing campaign. A basic campaign includes your entry in the Fringe Programme, press releases and photos, a website or web page, the design, production and distribution of posters and flyers, and a social media plan. A more comprehensive campaign can include paid advertising in the Fringe Programme and other publications and online, paid on-street advertising, a paid PR agent, the use of print distribution companies, participation in on-street and showcase performances, and the development of targeted promotional ideas and marketing initiatives. We recommend that you should either make one member of your company responsible for press and marketing, who has time enough available to put in. You may wish to consider engaging the services of a professional PR agent or a PR and marketing company. We will do all we can to help, but you must be responsible for your own legwork.

our input

At C we view our involvement in and assistance with visiting companies' press and marketing as one of our main priorities. We are always on the lookout for ways in which we can interest the press in the productions we host. In addition to freely available advice, information and assistance with planning and monitoring your press and marketing campaign, we offer all companies performing at C inclusion in the following as standard:

C ARTS website

Our website contains information on all our shows, access to online booking, and links to edfringe.com, the official Fringe website, and to performing company and show sites.

press work

In the months before the festival, we work with all our visiting companies' press representatives to prepare a C season press pack. During the Festival we hold press events and maintain open house to the press, supplying them with show information on request. We liaise with the Fringe press office. We look out for members of the press who might be interested in your work and for stories or photo-opportunities which may develop during your run. We highlight positive reviews and review quotes.

advertising

We seek to arrange access to discounted or shared display advertising space for our companies.

display space at our venues

We display your posters on display boards inside and outside our venues. We will also display selected leaflets, reviews and photographs at our box offices, bars and foyers.

design and content approval process

We will work with you to help get your print, publicity material and campaign as good as it can be, to help you compete for audiences and reviews in the Edinburgh environment. In order to facilitate this, we require all show print, websites and other publicity material and copy to follow our house style and to be put through a design and content approval process.

office/reprographics facilities

Our facilities available for the use of your marketing and production staff include free wireless broadband access, basic computers available with web browsing, bookable time on word processing, spreadsheet and desktop publishing packages, and greyscale and colour laser printing, copying and scanning facilities. Computer use is free of charge, subject to availability, while copying and printing, faxing, stationery and items supplied are charged in accordance with our standard tariff.

fringe office facilities and support

Your Fringe participation fee entitles you to a Fringe Programme/website entry (organised by us for all shows at C venues), advice and support from the Fringe Office, and access to Fringe Office facilities and services such as the the Fringe media and arts industry offices, Fringe box office, Fringe Office artist services support, and the Fringe Central programme of professional and networking events.

additional services

We can put you in touch with companies able to provide press and PR, print and web design, printing and distribution services at competitive rates.



venue support team, box office and front-of-house

before the festival

Our programming, administration and artist services, press and marketing and production team will be in regular contact with you in the months before your arrival in Edinburgh. We seek to make your appearance at the Fringe as smooth and as successful as possible.

during the festival

During opening hours a duty manager, box office, front-of-house and technical team will be present at your venue. All venues have a box office and most have a café or bar. Our press and marketing team and our artist services department are based centrally but work across all our venues. Our team are happy to help and advise you on anything from local information to marketing or technical matters.

show running crew

Most companies prefer to provide their own stage managers or technicians to operate their show. You'll need to provide sufficient personnel to complete your get-ins and get-outs each day safely and to schedule. Our technician will be on hand for your get-in and get-out to ensure that everything is running smoothly and will be on call during your performance. We recommend that you provide one member of company staff to be available to assist our team with ticket-tearing and ushering and the admission of latecomers. If you prefer, we can provide technicians to run your show or ushers at an additional cost.

box office

Our computerised box office makes the printing and sale of tickets quick and simple and enables performing companies to access sales reports online.

We offer online programme information and ticket sales from June, when the Fringe Programme is launched and Fringe tickets go on sale. During the Festival our venue box offices are open daily for ticket sales and information. Tickets for all of our shows are sold from all of our box offices.

Tickets for shows at our venues are also available for sale at the Fringe box office on the High Street and outlets around Edinburgh, by telephone and from the Fringe website and app. Tickets are also on sale at other cross-selling Fringe venues around Edinburgh.

merchandise

Our box offices are ideal location points for the display and sale of your merchandise. You can also sell merchandise outside your space. A commission is payable to us on merchandise sales.



our performance spaces: vital statistics

- C aurora (main house)** **Summary: full-scale black box theatre with raked seating and a generous stage: with standard seating, 115-179 seats (end-on) or up to 225 seats (thrust), depending on layout**
An enhanced seating option is available by arrangement, with up to 235 seats (end-on) or up to 296 seats (thrust), depending on layout. Large black box theatre offering thrust/end-on formats, with a large stage and high ceiling. Especially suited to for larger-scale theatre, physical theatre, dance, circus, musical theatre, opera, music, choral performances, and children's shows.
Auditorium: Auditorium approx 9.7m W x 7.6m-11m L. Seating: upholstered, raked on rostra.
Stage: F Flat floor black vinyl dancefloor stage over wooden floor, end-on 9.1m W x 4m-8m D (possibility of up to 9m D by arrangement), thrust format (by arrangement) 5.7m-10.5m W x 4m-7.2m D. Size variable depending on layout and seating capacity.
Headroom approx 4m to lanterns, 4.25m to lowest point of truss, 4.55m to lighting bars, 5m to ceiling.
Extensive general lighting rig with 30 ways of control, ETC Ion or other Eos family computer lighting control system, multiple LED colour-changing units.
Moving lights/projector/haze machine/smoke machine/extras by arrangement.
Sound: Theatre sound system with mixer, input for company playback device, corded microphone and stand, DI box, amplification, speakers. Extras by arrangement. Additional features: Room to accommodate a grand piano in storage area. Rigging points for aerial performance available by arrangement. White cyc available by arrangement.
Access: Level access from street entrance to audience areas and stage. Accessible toilet adjacent to entrance to space. There is no level access to the standard dressing room, but an alternative dressing area can be arranged.
- C aurora (studio)** **Summary: flexible format black box studio seating up to 40-50**
Flexible format black box studio seating up to 50 approx. Layouts offered include end-on, thrust, in-the-round, travers, corner, cabaret and empty room. Especially suitable for solo shows, small cast pieces, small-scale theatre, spoken word, comedy, music and cabaret performances.
Auditorium: 8.6m L x 5.6m W. Seating: moveable seats on flat floor which can be arranged in different formats. Capacity variable depending on stage size and position.
Stage: Flat floor black vinyl dancefloor stage. Size variable depending on layout, up to approx 6m W x 4m D. Formats include end-on, thrust, in-the-round, traverse, corner, cabaret and empty room. Headroom to grid approx 3.3m. Limited wing space. All dimensions approximate.
Lighting: Comprehensive general lighting rig with 18 ways of control, ETC Nomad computer lighting control system, some LED colour-changing units. Projector/haze machine/smoke machine/extras by arrangement.
Sound: Theatre sound system with mixer, input for company playback device, corded microphone and stand, DI box, amplification, speakers. Extras by arrangement. Additional features: White cyc available by arrangement.
Access: Level access from street entrance to audience areas and stage. Accessible toilet adjacent to entrance to space. Standard dressing room access by stairs only. There is no level access to the standard dressing room, but an alternative dressing area can be arranged.
- C aurora (church)** **Summary: up to approximately 300 seats, ornate church space**
Ornate large church space suitable for music, choral pieces, organ or piano recitals, and suitable spoken word, theatre, physical theatre and dance and dance pieces. Two performance locations are available: stage area at the front of the nave, arranged over two levels with possibility of rostra to create a level area, and pew seating for up to 300, or studio area at the rear of the nave, with flexible options for audience layout for a smaller audience, or for immersive/installation performance.
Auditorium: Church approx 13m W x 40m L. Seating: at pews for performances at the front of the nave, flexible for performances at the rear of the nave.
Stage: Performances take place on the on church floor, which is carpeted, and can be covered with vinyl dancefloor by arrangement.
The main performance area, at the front of the nave, is 6m D x 13m W, and is stepped with the downstage 2.4m depth at ground level, the midstage 2.4m depth at +150mm, and the upstage 1.2m depth on steps rising 150mm each, rising towards the altar level. The sanctuary area and altar may not be used for performances. The main performance area can be raised to a flat level 4.8m D or 6m D and up to 10m W by arrangement. The second of the nave area at the rear of the nave is approx 5m D x 13m W, and is a flexible space between the rear of the pews and the rear wall of the nave, with white seating on chairs or stools can be provided by arrangement.
Lighting: General ambient lighting with performance area highlighting with white light. Basic supplementary stage lighting can be provided by arrangement, with LED colour changing facility if needed. The space has natural daylight from roof domes and windows on the rear wall, with no blackout facility.
Sound: Sound system available by arrangement. Additional features: Organ may be available for use by arrangement. There is space to accommodate a grand piano. Grey self-supported flats can be available to mask the sanctuary and altar by arrangement.
Access: Entrance to church is via ramped pavement from Lauriston Street to courtyard, and slight paved ramp at entrance to church from courtyard. Accessible toilet available. There is no level access to the standard dressing room, but an alternative dressing area can be arranged.
- C aurora (courtyard)** **Summary: external courtyard space for up to 100 audience, mix of seating/standing.**
Courtyard space with buildings on three sides and with the fourth side open to Lauriston Street. Suited for street theatre and outdoor performances which can take place without a complicated stage setting and can be performed to a mix of seated and standing audience. Especially suited to free shows, or shows looking for donations in-come rather than ticket income.
Courtyard: Paved courtyard, full area 19.7m L x 8.6m D approx. Flexible format with various layouts possible. Spatial allowance should be made for for small catering and information units, and tents/marquees for waiting audience.
Seating: Flexible format with various layouts possible. Options for seated audience in rows or at tables and chairs, or partially standing or fully standing audiences. Stage: Found space – stage area can be located at the most suitable place within the space for the work.
Lighting: Space in in the open air. Lighting by arrangement. Sound: Sound by arrangement.
Considerations: The courtyard is open to and visible to Lauriston Street and subject to traffic and external noise. It forms the entrance to the church space, and is the main area for audiences to wait between shows, and houses the venue cafe and bar. Work shown should be suitable for a general audience. Audiences to move about the courtyard during the performance.
Access: Entrance to courtyard is via ramped pavement from Lauriston Street. Accessible Toilets available. Standard dressing room access by stairs only. There is no level access to the standard dressing room, but an alternative dressing area can be arranged.
- C aquila (temple)** **Summary: up to 91 seats, wood-panelled end-on theatre with black box stage and cabaret format option**
Atmospheric end-on theatre with wood-panelled auditorium and raised black box larger stage. High ceiling, semi-raked auditorium, upholstered seating 6 rows deep, raised black stage floor. Optional cabaret layout.
Auditorium: 9.2m W x 10.2m L. Seating: upholstered, semi-raked on rostra.
Stage: 7.3m W x 4.4m D. Black dancefloor stage, raised approx 400mm from auditorium. Headroom approx 3m to most lanterns, 3m to truss, 3.3m to lighting bars over truss.
Lighting: Extensive general lighting rig with 24 ways of control, ETC Ion or other Eos family computer lighting control system, multiple LED colour-changing units. Moving lights/projector/haze machine/smoke machine/extras by arrangement.
Sound: Theatre sound system with mixer, input for company playback device, corded microphone and stand, DI box, amplification, speakers. Extras by arrangement. Additional features: White cyc available by arrangement.
Access: Space is accessed by two full flights of stairs up from street, staircases approx 1m wide. Seated stair-lift available. Raised stage.
- C aquila (studio)** **Summary: up to 54 seats, end-on format black box studio with theatre and cabaret format options**
Intimate black box end-on studio with larger stage. Semi-raked auditorium, upholstered seating 5 rows deep. Optional cabaret layout.
Auditorium: 4.2-6.2m W x 9.3m L. Seating: upholstered, semi-raked on rostra.
Stage: 4.5m W x 4.5m D, extendable to 5.3m D by removing front row. Flat floor black vinyl dancefloor stage. Headroom 2.5m to lanterns, 2.9m to grid.
Lighting: Comprehensive general lighting rig with 18 ways of control, ETC Nomad computer lighting control system, some LED colour-changing units. Projector/haze machine/smoke machine/extras by arrangement. Projector/haze/extras by arrangement.
Sound: Theatre sound system with mixer, input for company playback device, corded microphone and stand, DI box, amplification, speakers. Extras by arrangement. Additional features: White cyc available by arrangement.
Access: Space is accessed by one full flight of stairs up from street, staircases approx 1m wide. Seated stair-lift available.
- C cubed (main space)** **Summary: up to 79 seats, very flexible black box theatre with thrust, end-on, in-the-round, traverse and cabaret formats**
Intimate thrust format theatre space with optional end-on, in-the-round, traverse, and cabaret layouts and full black box. Semi-raked auditorium, upholstered seating 6-8 rows deep, level black vinyl dancefloor stage floor. Especially suited for mid-scale theatre, physical theatre, dance, comedy, cabaret and children's shows.
Auditorium: 4.1-4.9m W x 22.3m L. Seating: upholstered, semi-raked on rostra.
Stage: Flat floor black vinyl dancefloor stage. Headroom 3.4m to lanterns, 3.8m to grid. Stage size variable by rearranging front rows of seating. Thrust: standard stage 3.3m D x 4.5m W, extendable to 4.2m D and/or to 5.3m or 6m W. Traverse: standard stage 4.2m W x 3.6m D, extendable to 4.5m W or 5.3m W. In-the-round: standard stage size 4.5m x 3.4m D, extendable to 5.3m W or 6m W. Cabaret stage size flexible.
Lighting: Comprehensive general lighting rig with 24 ways of control, ETC Nomad computer lighting control system, some LED colour-changing units. Projector/haze machine/smoke machine/extras by arrangement.
Sound: Theatre sound system with mixer, input for company playback device, corded microphone and stand, DI box, amplification, speakers. Extras by arrangement. Access: Space is accessed by one and a quarter flights of stairs up from street (25 steps in total), main staircase approx 1m wide, final quarter flight approx 800mm wide.
- C cubed (studio format)** **Summary: 36-66 seats, typically 52, variable capacity end-on black box studio with theatre and cabaret format options**
Intimate end-on format studio space with theatre and cabaret formats. Standard capacity 52 seats approx, alternative options for approx 36, 44, and by arrangement up to 59 seats (approx), depending on stage depth. Specially suited for smaller-scale theatre, physical theatre, dance, comedy, cabaret, spoken word and children's shows.
Auditorium: 4.1-4.9m W x 9.4m L. End-on format black box space. Optional cabaret layout. Seating: upholstered, semi-raked on rostra, 5 to 9 rows deep.
Stage: Flat floor black vinyl dancefloor stage 4.5 W. Stage depth varies dependent on capacity. Headroom 3.4m to lanterns, 3.8m to grid.
Standard stage depth 3.7m with approx 52 seats. Alternative options of: 5.4m deep with approx 36 seats, 4.55m with approx 44 seats, 2.85m with approx 39 seats, or 2.0m with approx 66 seats.
Lighting: Comprehensive general lighting rig with 18 ways of control, ETC Nomad computer lighting control system, some LED colour-changing units. Projector/haze machine/smoke machine/extras by arrangement.
Theatre sound system with mixer, input for company playback device, corded microphone and stand, DI box, amplification, speakers. Extras by arrangement. Additional features: White cyc available by arrangement. Access: Space is accessed by one and a quarter flights of stairs up from street (25 steps in total), main staircase approx 1m wide, final quarter flight approx 800mm wide.
- C offsite** Shows in our programme have performed in castles and other historic places, attics and cellars, a hairdressing salon, a bus, a toilet, churchyards, car parks, gardens, and the closes and courtyards of the Old Town. We welcome applications from street theatre, site-specific, site-responsive, immersive and installation performance pieces. If you have a specific performance space in mind, we can help you get it set up and licensed for public performance. If you are looking for in-situ performance spaces, immersive performance spaces, installation spaces, or other unconventional spaces, we are able to help.

our performance spaces: indicative layout plans

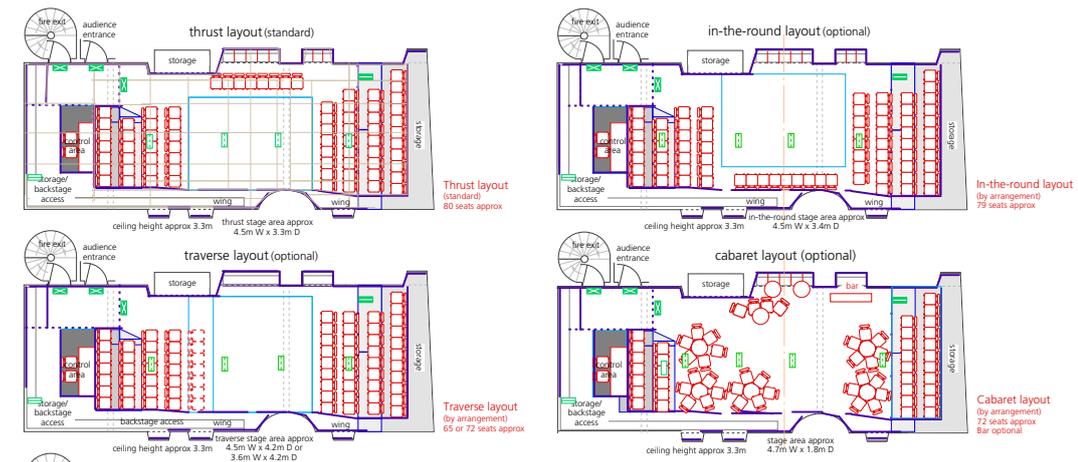
C aquila temple



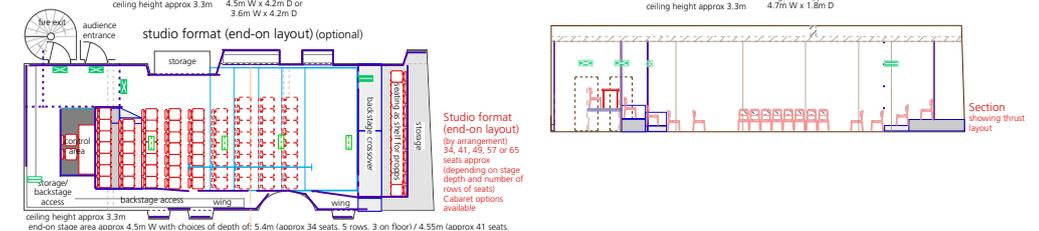
C aquila studio



C cubed main space



C cubed studio format



**photos and
full-size plans
please note**

Full-size plans and photos are available to download from www.cvenues.com/cvenues/perform/spaces.

The plans, pictures, dimensions and other details available here are indicative only, and final provision may be different. Our spaces are created from scratch each year, and vary from year to year. Pictures and plans are typically those from the previous Fringe, and may not reflect changes intended for the current year. Plans for spaces which are new for this year may not appear until plans are finalised, or for new spaces, plans and photos shown may be those of similar previous spaces. Equipment listed below and on the plans is as a general indication of possible provision only. Items listed as 'by arrangement' will generally incur an extra cost for provision. All dimensions are approximate, and all critical details should be verified in situ. All information provided here is for general guidance only and is subject to change at any time.

We are happy to work with you to try to facilitate what you need for performance space design and equipment. If you have requests or questions about our spaces, plans or technical provision, please contact the production department at production@cvenues.com.

technical facilities and considerations

performance spaces

Every year we transform empty rooms and halls into stunning and innovative performance spaces, and back again afterwards. Our spaces are equipped to some of the highest standards found on the Fringe. With a few exceptions such as permanent performance venues, churches and found spaces, most of our performance spaces are full black box theatres and studios with raked seating and flat floor, with black dancefloor stages. Many spaces can be provided with white cycs by arrangement.

lighting

Most spaces are equipped with a permanent general lighting cover, some LED colour-changing lights, and a few units refocussable by all companies, controlled from a computer lighting desk (ETC EOS-family Nomad or Ion). Very small spaces may be equipped with manual lighting desks. Some larger spaces may also have moving lights. The permanent lighting equipment can be added to by advance arrangement to include your special requirements, charged at cost. Projectors and haze machines can be arranged in most space for a small additional cost. Spaces are designed to prevent light from entering the auditorium when cast members or latecomers enter, and emergency lighting, while conforming to the required standards, is designed to minimise any glare cast onto the stage or auditorium.

sound

Our spaces are equipped with theatre sound systems appropriate for the size of space, including for most spaces CD player, microphone and stand, mixer, amplifier and speakers, and connections for one piece of your playback equipment, such as a tablet or laptop. The permanent sound systems can be added to by advance arrangement to include your special requirements such as minidisc, additional CD players, or microphones, charged at cost.

sets/props/costumes/special effects

As our spaces mostly have open stages and as quick changeovers are the norm at the Fringe, most companies find that complicated sets are not required. However if your production has specific needs we will do our best to support these, within the limit of what is possible in non-purpose built performance spaces. Elements of your production and any special effects may be subject to approval from the licensing authority or landlord. We can assist with this process, so please provide as much advance information as possible.

changing areas/backstage facilities

Changing areas are equipped with mirrors, lights, costume rails, chairs and tables where possible. Space is limited, and these areas are shared between companies, with access possible before and after each show. It is unusual to find green rooms, warm-up or backstage washing facilities at the Fringe.

storage space

Storage space is available for costumes and boxes of small props. Space for larger items is also available by arrangement. Due to the temporary nature of our venues and the volume of shows, space is limited. We will try to accommodate your needs, but larger-scale productions may involve changing/storage areas some distance from the performance. In some cases it may be necessary for you to arrive in costume or to remove items between performances.

accessibility of spaces and performances

We try to make all our performance spaces as accessible as possible, however we are limited by the fact our venues are temporary. We encourage companies to make performances as accessible as practicable – see www.edfringe.com/take-part/putting-on-an-accessible-show for information.

basic and found spaces

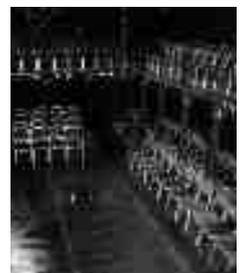
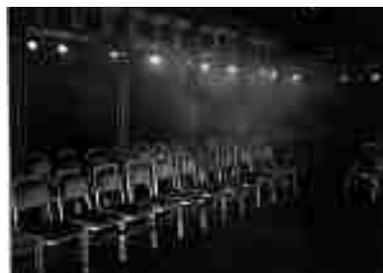
Some basic or found spaces are offered without lighting and sound facilities, and some are offered with simple technical facilities only. We can provide additional equipment by arrangement.

technical and dress rehearsals

All companies performing at our venues in week 0 and arriving four days before their first performance are offered a four-hour technical rehearsal slot prior to the beginning of their run. We also offer these companies the benefit of a dress rehearsal day prior to the venue opening to the public, when all shows run to their allotted time. Companies starting their runs during the Festival are offered a four-hour rehearsal slot where possible. Additional technical rehearsal time may be possible by arrangement.

please note...

The design and specification of our performance spaces is subject to licensing approval and other external constraints, and we reserve the right to make alterations to the plans and descriptions given and to refine our designs as necessary..



next steps...

financial arrangements

Our standard hire fee is 40% of gross box office receipts (for pay-what-you-think shows, this includes audience donations), with a minimum guarantee payable to us in advance. The guarantee is based upon the size of space, the time length of your slot, the time of day of your slot, and the weeks of your run. Hire is subject to our standard terms and conditions which are available on request.

The guarantee is normally payable in three instalments, with the first instalment due on acceptance of slot, and the final instalment due on 1 July. With the guarantee, you will also need to pay us a sum on account of Fringe Office charges. Fringe Office charges include Fringe Registration fees, commission on tickets sold through the Fringe Box Office, and PRS charges if your show uses certain copyright music. Final Fringe Office charges are shown on your settlement statement, and any balance of Fringe Office charges will be deducted at this stage.

We offer discounts on guarantees to companies performing for the full run of the Festival. We recommend you consider a full run if at all possible, but we are happy to work with the dates that you are available. We do not limit companies to performing at fixed slot times of one or two hours, but base the timing of each performance space's day on the length of the productions programmed. Because of this, we do not finalise confirmed start times when we offer a slot. Instead we offer a slot within a start time zone, and we confirm times after the Fringe Office programme entry deadline. Reduced guarantee prices may be available to companies performing more than one production in our venues and to companies who have performed at C before.

The standard Edinburgh Festival Fringe Society programme registration fee applies. We aim to settle with companies one month after receiving final funds from the Fringe Office and third party box offices, paying over your box office receipts, less any sums due to us or third parties, or deducted by the Fringe Office or third parties.

Our policy is to include a full standard package of theatre facilities and services in our standard hire fee, available to all visiting companies at no extra cost. Any additional charges incurred by you, such as those for reprographics, telephone calls, additional lighting and sound equipment, technicians to operate your show or ushers, will be in accordance with our tariff or as agreed mutually in advance.

considerations

We pride ourselves as having one of the friendliest and most professional teams of any Fringe venue, and on supporting our visiting companies and artists. If you experience issues with any aspect of your time with us, please come and talk to us so we can do what we can to resolve the problem. Should you feel unable to do this, you may also contact the Festival Fringe Society (participants@edfringe.com or 0131 226 0026) for advice. You can find more information at www.edfringe.com/take-part/your-rights.

view the venues

You are welcome to view the buildings that we use for our venues prior to the Festival, where this is possible. Some venues are generally available to view on the days of the Fringe Office's Edinburgh roadshows/open days, and it may be possible to arrange viewing at other times subject to venue and landlord availability. Please bear in mind that most of our theatres and front of house facilities are not set up year round, so all you will generally see are empty rooms and halls.

To see if you can arrange a viewing, please contact the programming team (details below).

more information

For further information, including downloadable plans of some spaces, go to www.cvenues.com For general information on performing at the Fringe, see www.edfringe.com

apply online

You can apply online at www.cvenues.com/cvenues/perform/apply/show/

email us

For more information, or if you have any questions, please email us at programming@cvenues.com

call us

Call the programming team at the C venues office in London on **+44 (0)131 581 5500**

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