

# C the most happening Festival on the Fringe

## who are we?

C venues is the home of one of the biggest theatre and new writing programmes at the Edinburgh Festival Fringe. Our curated season, encompassing drama, musicals, music, dance, comedy, cabaret, circus and visual and performance art, makes us one of the largest single programmes on the Fringe, with over 200 events taking place in our theatres, foyers and exhibition spaces, created by more than 2,000 participants from more than 150 companies.

## what do we do?

As a programmed venue group we look for the brightest and best work to showcase at Edinburgh. Between September and April each year we accept applications from companies and artists from around the world for August's Festival. Your production or event will need to be self-contained, fully staffed and funded, and ready to bring to the largest arts Festival on the planet.

## high profile

C has developed a high profile and a strong brand identity over the past twenty-seven years. We are committed to vigorously promoting our venues and the works we host.

## award-winning

Recent awards include Scotsman Fringe First, Total Theatre, Musical Theatre, Herald Angel and Carol Tambor awards, and nominations for Edinburgh Comedy, The Stage and other awards including the Richard Pryor award, Spirit of the Fringe, and Three Weeks Editors' awards. Most shows receive reviews, many receive four and five-star reviews, and nearly all receive media coverage. Following Edinburgh, shows have transferred to London Fringe and West End venues, toured nationally and internationally, and performed at festivals worldwide.

## curated programme

We programme across all artforms with an emphasis on new and dynamic work. We seek to present as broad a variety of works as possible, without compromising on high standards of performance.

## marketing and press

We offer the support of our marketing and press department to all companies and productions performing with us. In addition to our brochure, website, advertising, press pack, season launch and promotions, our experienced marketing and press team are on hand year-round to push sales and profile, to react to developments and to assist and advise visiting companies with press, marketing and promoter liaison.

## performance spaces

The facilities at our central venues include high-specification theatres and studios, bars, cafés and exhibition spaces. Our performance spaces range in size from under 20 to over 220 seats, and offer a variety of formats including end-on, thrust, corner stage, traverse, in-the-round, circus, cabaret and flexible and found spaces. During the four-week Festival our venues will be open and running for up to 20 hours in every 24.

## professional technical facilities

Our theatres are equipped to the highest specifications. Facilities include black box spaces, comprehensive lighting rigs, full theatre sound systems, and the advice and support of our experienced technical team.

## we're looking for...

We are interested in all kinds of performance, from cabaret, burlesque, circus to dance, musicals, mime, puppetry, poetry, comedy, new writing, physical theatre, devised work and contemporary and classic drama. We'd like to hear from everyone, whether established or up-and-coming theatre, music, dance and opera companies, solo performers, bands, comedians, cabaret acts, and performance and visual artists. While most of the work in our season is ticketed performance, we have some opportunities for pay what you think and free shows.

## would you like to take part?

This information pack contains more details about us and our venues. If you would like to be part of our next Festival season, please complete an application form and return it to us with supporting material.

## any questions?

To discuss your ideas informally, or if you need more information, call us on **+44 (0)131 581 5500** or email **programming@cvenues.com**. More contact details are on the back page. We'd like to hear from you.



# our fabulous venues at the heart of the city

## features

### **C – a powerhouse of pure performance**

Historic city-centre building Adam House has been home to our main venue, C, since 2000. C has a 227-seat thrust space, two end-on black box spaces seating 169 and 109, a permanent 160-seat proscenium arch theatre, and multiple exhibition spaces. Our lively venue bar serves a full range of drinks and food with night-time cabaret, comedy, bands, dancing, DJs and jazz. We can accommodate outdoor shows close by at the **C minto house quad**.

## location

C is on Chambers Street, parallel to the Royal Mile, between George IV Bridge and the South Bridge. C's ground floor entrance leads directly into the main box office foyer and the bar. Each theatre is located on its own floor with a spacious lobby. Lift/level access to all public areas and most stages.

## features

### **C royale – our newest city centre multiplex hub venue**

C **royale** at the Royal Society of Edinburgh on George Street, is our newest hub venue, housing multiple performance spaces from 20 to 120 seats in this iconic city centre Georgian building. As well as multiple black box studios, both flexible format and with fixed seating, the venue includes a high-ceilinged foyer bar, space for pay what you think shows, exhibition spaces and grand classical rooms suitable for site specific performance.

## location

C **royale** is right in the heart of the New Town, on the corner of George and Hanover Streets, close to the Mound and the Fringe Half Price Hut. Lift/level access to all public areas and most stages.

## features

### **C too – original offshoot venue with terrace garden**

In 1996 we re-opened one of the very first Festival venues, St Columba's by the Castle, as C **too**. The thrust format 155-seat main house is especially popular for children's shows and musicals. The 80-seat church space above is ideal for music, storytelling and workshops.

## location

Just off the top of the Lawnmarket (Royal Mile), C **too** can be approached from Johnston Terrace and Victoria Terrace, offering easy access from the Grassmarket and our other venues. Box office and cafe-bar are in the venue's vibrant terrace garden. Lift/level access throughout venue.

## features

### **C cubed – original Royal Mile venue with flexible space**

In 2015, we returned to the Celtic Lodge on the Royal Mile, another of the original Festival venues. The performance space is a versatile thrust/flexible format black box theatre with raked seating for up to 79, also offering in-the-round, traverse and cabaret layout options.

## location

C **cubed** is on the Lawnmarket (Royal Mile), close to the International Festival Hub and Fringe Office, close to C **too**. There is a courtyard, café and bar. Accessible via stairs only.

## features

### **C aquila – original Royal Mile twin-space venue**

Our popular Royal Mile venue at the Roman Eagle Lodge. One of the original Fringe venues, C **aquila** features an atmospheric 90-seat end-on main theatre with wood-panelled auditorium and a popular end-on 50-seat studio.

## location

C **aquila** is the top of Johnston Terrace, opposite the international Festival Hub and just a few steps along from C **too**. Access to performance spaces is by stairs (seated chairlift available).

## features

### **C south – our popular Southside Fringe oasis**

C **south** features a superb 110-seat end-on main theatre ideal for aerial work, dance, physical and music theatre, a 40-seat studio, a 300-seat church, an outdoor terrace, and several opportunities for site-specific performance. Set in extensive gardens ideal for outdoor performance.

## location

C **south** is at St Peter's on Lutton Place off Clerk Street, close to other major Southside venues and 15 minutes' walk or a quick bus ride from the Old Town. Level access to theatre and church.

### **C site-specific – thinking outside the black box**

## off-site venues and on-site found spaces

We are open to receiving applications from site-specific shows, with or without venues attached. We regularly programme work into found spaces within our existing venues, from storerooms to corridors, and we are able to find suitable venues for shows looking for found spaces such as cellars, castles, attics, vaults, balconies, kitchens, toilets, towers, sites for vehicle-based performance, large-scale installation spaces and larger outdoor performance spaces.

## new venues/ other options

New venues can come on stream at any time, and some spaces can be reconfigured depending on need, so if you are looking for a format or capacity not listed, do ask as we may be able to help.

# press and marketing

## **selling your show**

The Fringe is a highly competitive environment – in order to get an audience you will need to plan and implement a comprehensive press and marketing campaign. This includes your entry in the Fringe Programme; advertising in the Fringe Programme and other publications; press releases and photos; a website; the design, production and distribution of posters and flyers; and the development of targeted promotional ideas and marketing initiatives. We recommend that you should either make one member of your company (who is not an actor or director) responsible for press and marketing, or engage the services of a professional PR company. We will do all we can to help, but you must be responsible for your own legwork.

## **our input**

At C we view our involvement in and assistance with visiting companies' press and marketing as one of our main priorities. We market our venues aggressively and are always on the lookout for ways in which we can interest the press in the productions we host. Our press and marketing department is available year-round. In addition to freely available advice, information and assistance with planning and monitoring your press and marketing campaign, we offer all companies performing at C venues inclusion in the following as standard:

## **C festival brochure**

Our brochure contains details of every production at the venue together with a day-by-day planner, map and other useful information.

## **CtheFestival.com**

Our Festival website contains information on all our shows, access to online booking, and links to edfringe.com, the official Fringe website, and to companies' and shows' own sites.

## **press work**

In the months before the Festival, we work with all our visiting companies' press representatives to prepare a C Festival press pack. We also prepare and send out press releases targeted at specific types of media and publication/programme. At the start of the Festival we hold a C Festival press launch, and attend the Fringe press reception. During the Festival we maintain open house to the press, supplying them with show information on request. We exploit your good reviews as much as possible and constantly liaise with the Fringe press office. We are also always on the look out for members of the press who might be interested in your work and for stories or photo-opportunities which may develop during your run.

## **advertising**

We regularly place advertisements in the Fringe Programme and other publications and can often arrange discounted or shared display advertising space.

## **display space at our venues**

We display your posters on display boards inside and outside our venues. We will also display posters, leaflets, reviews and photographs at our box offices, bars and foyers.

## **design and content approval process**

We will work with you to help get your print, publicity material and campaign as good as it can be, to help you compete for audiences and reviews in the Edinburgh environment. In order to facilitate this, we require all show print, websites and other publicity material and copy to follow our house style and to be put through a design and content approval process.

## **office/reprographics facilities**

Our facilities available for the use of your marketing and production staff include free wireless broadband access; basic computers available with web browsing; bookable time on word processing, spreadsheet and desktop publishing packages; and greyscale and colour laser printing, copying and scanning facilities. Computer use is free of charge, subject to availability, while copying and printing, faxing, stationery and items supplied are charged in accordance with our standard tariff.

## **fringe programme**

We ask shows appearing with us to take out an entry in the Fringe Programme. This entry, organised by us for all shows at C venues, entitles you to advice on press and marketing from the Fringe Office and access to other Fringe facilities and services, plus automatic inclusion on the Fringe website. We recommend you consider taking a display advert in the Fringe Programme in addition to your entry.

## **additional services**

We can put you in touch with companies able to provide press and PR, print and web design, printing and distribution services at competitive rates.



Main entrance at C



# staffing, box office and front-of-house

## before the festival

Our programming, administration and client services, press and marketing and production teams will be in regular contact with you in the months before your arrival in Edinburgh. We seek to make your appearance at the Fringe as smooth and as successful as possible.

## during the festival

During opening hours a duty manager, box office, front of house and technical staff will be present at your venue. All venues have a box office and a most have a café or bar. Our press and marketing team and our client services department are based centrally but work across all our venues. Our team are happy to help and advise you on anything from local information to marketing or technical matters.

## show running crew

Most companies prefer to provide their own stage managers or technicians to operate their show. You'll need to provide sufficient personnel to complete your get-ins and get-outs each day safely and to schedule. Our duty technician will be on hand for your get-in and get-out to ensure that everything is running smoothly and will be on call during your performance. In order to keep theatre hire costs down, we do ask that you provide one member of company staff to be available to assist our team with ticket-tearing and stewarding. If you prefer, we can provide technicians to run your show or stewards at an additional cost.

## box office

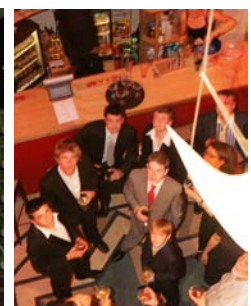
Our computerised box office makes the printing and sale of tickets quick and simple and enables performing companies to access sales reports online.

We offer online programme information and ticket sales from June, when the Fringe Programme is launched and Fringe tickets go on sale. During the Festival our venue box offices are open daily for ticket sales and information, from first thing in the morning until after the start of the last show. Tickets for all of our shows are sold from all of our box offices.

Tickets for shows at our venues are also available for sale at the Fringe box office on the High Street and retail outlets around Edinburgh, by telephone and from the Fringe website **edfringe.com**. Tickets are also on sale at other cross-selling Fringe venues around Edinburgh.

## merchandise

Our venue box offices are ideal location points for the display and sale of your merchandise. A commission is charged on merchandise sold.



# technical facilities and equipment

## **theatre spaces**

Every year we transform empty rooms and halls into stunning and innovative performance spaces – and after the Festival we transform them back again. Our performance spaces are equipped to some of the highest standards found on the Fringe. With exceptions such as permanent theatres like C-1 and found spaces, most of our performance spaces are full black box theatres and studios with raked seating and flat floor, black dancefloor stages.

## **lighting**

Most spaces are equipped with a comprehensive permanent general lighting cover, controlled from a computer lighting desk. Smaller spaces may be equipped with manual lighting desks. The general cover provides warm and cool washes as well as keylight positions. The permanent lighting equipment can be added to by advance arrangement to include your special requirements, charged at cost. Entrances to our theatre spaces are designed to prevent light from entering the auditorium when cast members or latecomers enter, and emergency lighting, while conforming to the required standards, is designed to minimise any glare cast onto the stage or auditorium.

## **sound**

Most spaces are equipped with full theatre sound systems, including CD player, microphone and stand, mixer, amplifier and speakers, and connections for one piece of your playback equipment, such as an iPod or laptop. The permanent sound systems can be added to by advance arrangement to include your special requirements such as minidisc players, additional CD players, playback connections or microphones, charged at cost.

## **sets/props/ costumes/ special effects**

As our theatre spaces have open stages and as quick changeovers are the norm, most companies find that complicated sets are not required. All sets, props and costumes used in your production, and any special effects, are subject to approval from the licensing authority. To this end, we will discuss your set, props, costumes and special effects with you before your arrival.

## **storage space**

Storage space is available in dressing rooms and cupboards for costumes and boxes of small props. Limited storage space for larger items is also available by arrangement.

## **dressing rooms**

Dressing rooms are equipped with mirrors, lights, costume rails, chairs and tables. Space is limited, and dressing rooms are shared between companies. Where possible, rooms are locked and companies can be issued with keys. Not all dressing rooms are purpose-built.

## **technical and dress rehearsals**

All companies performing at our venues in week 0 and arriving in sufficient time are offered a four-hour technical rehearsal slot prior to the beginning of their run. We also offer these companies the benefit of a dress rehearsal day prior to the venue opening to the public, when all shows run to their allotted time. Many companies find this good practice for the rigours of getting-in, running and getting-out to time. Companies starting their runs during the Festival are offered a four-hour rehearsal slot where possible. Additional technical rehearsal time may be possible by arrangement.

## **found spaces**

Some found spaces are offered without lighting and sound facilities, and some are offered with basic facilities only. We can provide additional equipment by arrangement.

## **please note...**

Due to the temporary nature of our venues and the number of shows involved in the Fringe, space for changing and storage of costumes, sets and props is limited. We will try to accommodate your requirements, but complex sets, props and costumes may involve changing/storage areas some distance from theatre spaces. In extreme cases it may be necessary for you to arrive in costume or to remove items between performances.

The design and equipment of our theatres and performance spaces is subject to licensing approval and other external constraints, and we reserve the right to make alterations to the plans and descriptions given and to refine our designs as necessary.



# our theatre spaces: vital statistics

- C (-1)** **Summary: 160 seats, end-on proscenium arch (black box raised stage, traditional auditorium, theatre tip-up seating)**  
*Large traditional proscenium arch theatre space with red and gold auditorium and black box stage. Slightly raked auditorium with red tip-up upholstered theatre seating 9-11 rows deep. Large raised stage area with forestage and wings and black stage floor. The space features a downstage house curtain, and a musicians' gallery at the rear of the stage. High-ceilinged space which can be equipped for aerial performance. Enhanced sound system suitable for musical theatre. Especially suited for musical theatre and larger scale theatre, physical theatre, circus theatre, dance, music and children's shows.*  
Auditorium: 12m W x 10m D, red and gold. Seating: upholstered, permanent tip-up theatre seats, ten rows deep, raked on sloping floor. Stage width: forestage 7.5m W, pros arch 6.2m W, width between wings 6.2m W, full width including wing space 10m W. Stage depth: full depth 6.7m D, forestage 2.3m D, stage behind pros arch and house curtain 4.4m D. Raised black vinyl stage floor extending into wings. Stage height 0.9m. Headroom 3m to proscenium, 3.1m to lanterns, 4m to ceiling. Lighting: 48 ways of control, computer lighting desk, comprehensive general lighting rig, some moving lights and LED colour-changing units; specials/extras by arrangement.  
Sound: CD player, corded microphone and stand, mixer, amplifier, speakers. System designed to support musical theatre. Additional equipment, e.g. additional microphones/foldback speakers, by arrangement.  
Rigging: points for aerial work available by advance arrangement.  
Additional features: Downstage black house curtain. Steps up to stage in auditorium. Musicians' gallery at rear of stage.  
Access: Passenger lift access to auditorium. Six steps up from auditorium to stage and dressing room level.
- C (+1)** **Summary: up to 227 seats, thrust format space with black box space auditorium**  
*Large thrust theatre space with full black box. Raked auditorium, upholstered seating 3-6 rows deep on three sides, level black vinyl dancefloor stage floor on sprung wooden floor. Large stage area. Especially suited to larger scale theatre, physical theatre, dance and children's shows.*  
Auditorium: 13.5m W x 10.6m D. Seating: upholstered, four to six rows deep on three sides, raked on rostra.  
Stage: 6m W x 6m D. Flat floor, sprung wooden floor under black vinyl dancefloor. Headroom 2.8m to lanterns, 3.6m to ceiling.  
By arrangement, stage may be extended to 6.8m D with capacity 207, to 7.6m W with capacity 202, or 6.8m D x 7.6m W with capacity 187.  
Lighting: 36 ways of control, computer lighting desk, some LED lights, comprehensive general lighting rig. Specials/extras by arrangement.  
Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Access: Passenger lift access to auditorium and stage levels, and all public areas. Dressing room three floors below space, access by stairs only.
- C (+2)** **Summary: up to 109 seats, end-on open stage with black box auditorium**  
*Large open end-on theatre space with full black box. Raked auditorium, upholstered seating 6-8 rows deep, level black vinyl dancefloor stage floor. Large stage area with wings. High-ceilinged space which can be equipped for aerial performance. Enhanced lighting system suitable for dance. Especially suited for musical theatre and larger scale theatre, physical theatre, circus theatre, dance, music and children's shows.*  
Auditorium: 9m W x 12.1m D. Seating: upholstered, six to eight rows deep, raked on rostra, side boxes.  
Stage: 7.3m W x 4.7m D. Flat floor black vinyl dancefloor stage. Headroom 2.3-2.6m to lanterns, 3.1-3.4m to ceiling (variable height ceiling).  
By arrangement, stage may be extended to 5.5m D with capacity 97, or to 6.3m D with capacity 85.  
Lighting: 24 ways of control, computer lighting desk, some LED lights, comprehensive general lighting rig. Specials/extras by arrangement.  
Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Access: Passenger lift access to auditorium and stage levels, and all public areas. Dressing room four floors below space, access by stairs only.
- C (+3)** **Summary: up to 169 seats (standard arrangement 151), end-on open stage with black box auditorium**  
*Large open end-on theatre space with full black box. Raked auditorium, upholstered seating 6-8 rows deep, level black vinyl dancefloor stage floor. Large stage area with wings. High-ceilinged space which can be equipped for aerial performance. Enhanced lighting system suitable for dance. Especially suited for musical theatre and larger scale theatre, physical theatre, circus theatre, dance, music and children's shows.*  
Auditorium: 12.2m W x 12.7m D. Seating: upholstered, six to eight rows deep, raked on rostra, side boxes.  
Stage: 9m W x 5.5m D. Flat floor black vinyl dancefloor stage. Headroom 3.6m to lanterns, 4.4m to ceiling.  
By arrangement, stage may be reduced to 4.7m D with capacity 169, or extended to 6.3m D with capacity 133.  
Lighting: 36 ways of control, computer lighting desk, some LED lights, comprehensive general lighting rig. Specials/extras by arrangement.  
Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Access: Passenger lift access to auditorium and stage levels, and all public areas. Dressing room four floors below space, access by stairs only.
- C (minto house quad)** **Summary: up to 200+ seated or standing, flexible outdoor courtyard with some external noise and natural daylight**  
Technical/storage/dressing room facilities and audience seating by arrangement. Access: level access from street.
- C royale (studio 1)** **Summary: up to approximately 61 seats, black box studio with thrust stage (by arrangement, options for cabaret, traverse, in-the-round and flexible layouts)** *Thrust and flexible format studio with full black box. Can be configured in cabaret layout or as a flexible studio. Flat floor space with upholstered seating 2-3 rows deep on three sides.*  
Auditorium: provisionally 5.6m x 8.7m L. Seating: upholstered, two to three rows deep on three sides, flat floor space.  
Stage: provisionally 5.2m W x 3.8m D. Flat floor black vinyl dancefloor stage. Stage variable 3.2m-5.2m W x 2.9-3.8m D and capacity variable 45-61 by adding/removing front rows. Headroom 2.3m to lanterns, 2.5m to grid.  
Lighting: 18 ways of control, manual/memory lighting desk, comprehensive general lighting rig; specials/extras by arrangement.  
Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Access: Fully accessible to wheelchair users (lift access from ground floor).
- C royale (studio 2)** **Summary: approximately 23-41 seats depending on stage size, flexible format black box studio.**  
*Flexible format studio with full black box. Options for end-on, thrust, traverse, corner and in-the-round, cabaret and empty room layouts. Flat floor space with upholstered fully-flexible seating.*  
Auditorium: provisionally 5.5m W x 5.1m D. Seating: upholstered, one to five rows deep dependent on layout, flat floor space. Capacity variable, 23-41 for standard layouts. Stage: Size variable depending on layout. Flat floor black vinyl dancefloor stage. Headroom 2.5m to ceiling.  
Lighting: Basic general lighting rig with 12 ways of control, manual/memory lighting desk. Smoke machine/extras by arrangement.  
Sound: Basic theatre sound system with input for playback device and mic (playback device and mic not supplied as standard) mixer, amp, speakers. Extras by arrangement. Access: Fully accessible to wheelchair users (lift access from ground floor).
- C royale (studio 3)** **Summary: approximately 20-28 seats depending on stage size, flexible format black box studio.**  
*Flexible format studio with full black box. Options for end-on, thrust, traverse, corner and in-the-round, cabaret and empty room layouts. Flat floor space with upholstered fully-flexible seating.*  
Auditorium: provisionally 5.2m W x 3.8m D. Seating: upholstered, one to five rows deep dependent on layout, flat floor space. Capacity variable, 20-28 for standard layouts. Stage: Size variable depending on layout. Flat floor black vinyl dancefloor stage. Headroom 2.2m to ceiling.  
Lighting: Basic general lighting rig with 12 ways of control, manual/memory lighting desk. Smoke machine/extras by arrangement.  
Sound: Basic theatre sound system with input for playback device and mic (playback device and mic not supplied as standard) mixer, amp, speakers. Extras by arrangement. Access: Fully accessible to wheelchair users (lift access from ground floor).
- C royale (studio 4)** **Summary: Approximately 28-50 seats depending on stage size, black box studio with end-on stage.**  
*End-on format studio with full black box. Raked auditorium with upholstered seating 4-6 rows deep.*  
Auditorium: approx 6m L x 4m W. Seating: upholstered, four to six rows deep dependent on capacity, front rows on floor, rear rows on rostra. Stage: Size variable dependent on capacity, typically 4m W, 4m D with up to approx 25-40 capacity. Flat floor black vinyl dancefloor stage. Headroom 2.4m to ceiling beams.  
Lighting: Comprehensive general lighting rig with 12 ways of control, manual/memory lighting desk. Smoke machine/extras by arrangement.  
Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Access: Level access (ground floor space).
- C royale (salon)** **Summary: Approximately 30-40 capacity, classical room found space studio 7.5m x 5.7m, flexible cabaret format.**  
*End-on/corner format classical room found space housing our pay what you think programme. Flat floor space with flexible cabaret style seating.*  
Auditorium: 7.5m L x 5.7m W. Seating: flexible, cabaret style (tables and chairs). Capacity variable, approx 30-40 depending on format, can include some standing. Stage: Size variable. Flat floor stage area. Carpeted floor. Headroom 3.6m to ceiling.  
Lighting: Basic general lighting rig with 6 ways of control, manual/memory lighting desk. Smoke machine/extras by arrangement.  
Sound: Basic theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Access: Level access (ground floor space).
- C royale (grand theatre)** **Summary: 105 seats, traditional proscenium/end-on theatre with black box raised stage.**  
*Traditional proscenium/end-on theatre space. Gently raked auditorium with tip-up upholstered theatre seating 10 rows deep. Raised stage with black stage floor. Especially suited for mid-to-larger scale theatre, physical theatre, circus theatre, dance, music and children's shows.*  
Auditorium: 9.2m L x 7.5m W. Seating: upholstered, permanent tip-up theatre seats, ten rows deep, raked on sloping floor.  
Stage: 5.5m W x 4.5m D. Black box raised end-on stage. Black vinyl stage floor. Stage height approx 0.4m. Stage headroom approx 3.5m to grid  
Lighting: Comprehensive general lighting rig with 18 ways of control, computer lighting desk, some LED colour-changing units. Smoke machine/extras by arrangement.  
Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Access: Level access to auditorium (ground floor space). Steps up from auditorium to stage level.

## C royale (upper theatre)

**Summary: Up to approximately 70-80 seats, flexible thrust/traverse/in the round theatre space with full black box**  
*Open end-on theatre space with full black box. Raked auditorium, upholstered seating 4-5 rows deep on two opposite sides, 1-2 rows deep on the other two opposite sides. Especially suited for mid-scale theatre, physical theatre, circus theatre, dance, music and children's shows.*  
Auditorium: 12m L x 6m W. Seating: Semi-raked, semi-flat auditorium. Stage: 5m W x 5m D. Flat floor black vinyl dancefloor stage. Stage size variable from 4-6m W x 4-6m D by adding/removing front rows. Stage headroom 4.5m to grid.  
Lighting: Comprehensive general lighting rig with 18 ways of control, computer lighting desk, some LED colour-changing units. Smoke machine/extras by arrangement.  
Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Rigging: Points for aerial work available by advance arrangement.

## C royale (upper hall)

**Summary: Up to approximate 120 capacity, grand classical room found space**  
*Grand classical room found spaces. Flexible format flat floor space suitable for seated and empty room layouts. Large windows, semi-blackout.*  
Auditorium: 13m L x 6m W. Stage: Flat floor stage. Stage size variable. Carpeted floor. Capacity variable depending on format.  
Lighting: By arrangement. Sound: By arrangement. Access: Fully accessible to wheelchair users (lift access from ground floor).

## C too (main house)

**Summary: up to 155 seats, thrust format space with black box auditorium**  
*Intimate but spacious thrust format theatre with full black box. Raked auditorium with upholstered seating 4-5 rows deep on three sides, level black vinyl dancefloor stage floor. The space features pillars at each downstage corner of stage and and a musicians' gallery to one side of space. High-ceilinged space which can be equipped for aerial performance. Especially suited for musical theatre and mid-to-large scale theatre, physical theatre, circus theatre, dance, music and children's shows.*  
Auditorium: 12.7m W x 8.3m D. Seating: upholstered, three to five rows deep on three sides, raked on rostra.  
Stage: 5.5m W x 4.7m D. By arrangement, stage may be extended to 5.4m D with capacity 143, to 6.6m W with capacity 141, or 5.5m D x 6.6m W with capacity 129. Flat floor black vinyl dancefloor stage. Headroom 3.4m to lanterns, 3.7m to lowest point of grid, 4m to grid.  
Lighting: 30 ways of control, computer lighting desk, some LED lights, comprehensive general lighting rig. Specials/extras by arrangement.  
Smoke machine/extras by arrangement. Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement. Rigging: Rigging points for aerial work possible by advance arrangement.  
Additional features: musicians' gallery to one side of auditorium (limited headroom), pillars downstage left and right.  
Access: Passenger lift access from street to terrace, accessible toilets, auditorium, stage, dressing rooms. Single width door to space.

## C too (church)

**Summary: up to 80 seats, flexible format Church space (white walls, natural daylight, no blackout)**  
*Church performance space with natural daylight, no blackout, white walls, wooden floor, high ceiling. Seating on upholstered chairs. Flexible format space with default end-on layout (other layouts possible by arrangement). Especially suited to music, readings, spoken word, storytelling and site-specific theatre.*  
Space: Flexible layout church space approx 15m L x 8m W, set up as end-on by default. Open space, no masking unless by arrangement.  
Seating/Stage: Flat floor flexible space with upholstered seating. Stage size can be changed depending on layout. High ceiling.  
Lighting: Basic lighting rig to illuminate the stage area, manual lighting desk, some LED colour-changing units. Smoke machine/extras by arrangement. Please note that the space has natural light and there is no blackout.  
Sound: Basic theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Access: Level access from street. Passenger lift access from street to terrace, accessible toilets, auditorium, stage, dressing rooms.

## C aquila (temple)

**Summary: up to 90 seats, wood-panelled end-on theatre with black box stage.**  
*Intimate end-on theatre space with wood-panelled auditorium and black box stage. High ceiling, raked auditorium, upholstered seating 6 rows deep, raised black stage floor.*  
Auditorium: 9.2m W x 10.2m L. Seating: upholstered, raked on rostra. Stage: 7.3m W x 4.4m D. Headroom 2.7m to lanterns, 3.3m to grid.  
Lighting: 18 ways of control, computer lighting desk, some LED lights, comprehensive general lighting rig. Specials/extras by arrangement.  
Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Rigging: points for aerial work available by arrangement. Additional features: Upright piano may be available by arrangement.  
Access: Space is accessed by two full flights of stairs up from street, staircases approx 1m wide. Seated chairlift available.

## C aquila (studio)

**Summary: up to 54 seats, end-on format black box studio with theatre and cabaret format options**  
*Flexible black box studio with theatre and cabaret formats. Semi-raked auditorium, upholstered seating 5 rows deep.*  
Auditorium: Raked auditorium 4.2-6.2m W x 9.3m L with upholstered seating. Stage: Flat floor black vinyl dancefloor stage. Stage size extendable to 5.3m by rearranging front row of seating. Headroom 2.1m to lanterns, 2.6m to grid.  
Lighting: 12 ways of control, computer lighting desk, some LED lights, comprehensive general lighting rig. Specials/extras by arrangement.  
Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Access: Space is accessed by two full flights of stairs up from street, staircases approx 1m wide. Seated chairlift available.

## C cubed (main space)

**Summary: up to 79 seats, black box theatre with thrust, traverse, in-the-round and cabaret format options**  
*Intimate thrust format theatre space with optional traverse, in-the-round and cabaret layouts and full black box. Raked auditorium, upholstered seating 6-8 rows deep, level black vinyl dancefloor stage floor. Especially suited for mid-scale theatre, physical theatre, dance, comedy, cabaret and children's shows.*  
Auditorium: Raked auditorium with upholstered seating.  
Stage: Flat floor black vinyl dancefloor stage. Stage size variable by rearranging front rows of seating. Thrust: standard stage 3.3m D x 4.5m W, extendable to 4.2m D and/or to 5.3m or 6m W. Traverse: standard stage 4.2m W x 3.6m D, extendable to 4.5m W or 5.3m W. In-the-round: standard stage size 4.5m x 3.4m D, extendable to 5.3m W or 6m W. Cabaret stage size flexible.  
Lighting: 24 ways of control, computer lighting desk, some LED lights, comprehensive general lighting rig. Specials/extras by arrangement.  
Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Access: Space is accessed by one and a half flights of stairs up from street, staircases approx 1m wide. Single width door to space.

## C south (main theatre)

**Summary: up to 104 seats, end-on open stage with black box auditorium**  
*Large open end-on theatre with full black box. Raked auditorium, upholstered seating. Large stage area with wings. High-ceilinged space which can be equipped for aerial performance. Our largest stage with a smaller seating capacity. May be a more cost-effective option for a larger performance space than our other theatres for companies with a restricted budget. Especially suited for musical theatre and mid-to-large scale theatre, physical theatre, circus theatre, dance, music and children's shows.*  
Auditorium: 9m W x 5.4m D. Seating: upholstered, raked on rostra. Stage: 9m W x 4.5m D. Stage extendable to 5.3m D with capacity 92, or by arrangement to 6m D with capacity 74. Headroom 4.7m to lanterns, 5.5m to grid. Access: level access to space.  
Lighting: 18 ways of control, computer lighting desk, some LED lights, comprehensive general lighting rig. Specials/extras by arrangement.  
Sound: Theatre sound system with CD player, corded microphone and stand, mixer, amp, speakers. Extras by arrangement.  
Rigging: points for aerial work available by arrangement. Additional features: Upright piano may be available by arrangement.

## C south (church)

**Summary: up to 300 seats, end-on format Church space (natural daylight, no blackout)**  
*Very large church performance space with natural daylight, no blackout, stone walls, high ceiling. End-on format with seating on pews. Especially suited for music, concerts and choral performance and some site-specific theatre. Seating ranges from 200 with full sightlines to 300 with some restricted sightlines.*  
Stage area: flexible, flat floor. Seating: fixed wooden pews, flat floor. Technical facilities: lighting/sound by arrangement. Additional features: Grand piano may be available by arrangement. Access: level access to space (accessible toilet reached via external level route).

## C south (tent)

**Summary: up to 40 seats, variable format black box tent space (some noise bleed, near-blackout)**  
Stage area: flexible flat floor. Seating: variable. Technical facilities: basic stage lighting, basic sound system. Level access.

## C south (gardens/terrace)

**Extensive gardens, lawns and terrace, with various possible performance areas**  
Technical facilities by arrangement. Mostly level access with some ramps.

## C offsite

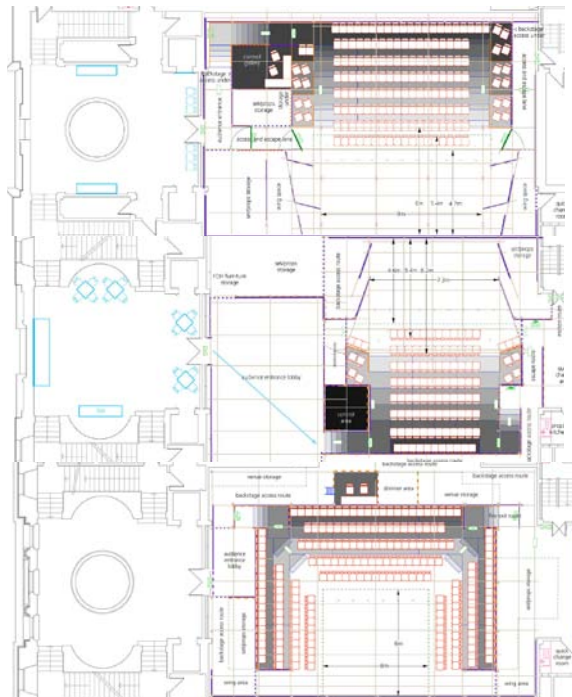
## please note...

If you find your own **site-specific performance space** we can still include your show in our programme. We may also be able to help you find site-specific spaces around Edinburgh or within our venues. Details may change as we continue to refine our spaces and venues. All dimensions and specifications are provisional and approximate. Capacities and sizes may vary. Plans and photos are available to download from [www.cvenues.com/cvenues/perform/spaces](http://www.cvenues.com/cvenues/perform/spaces).



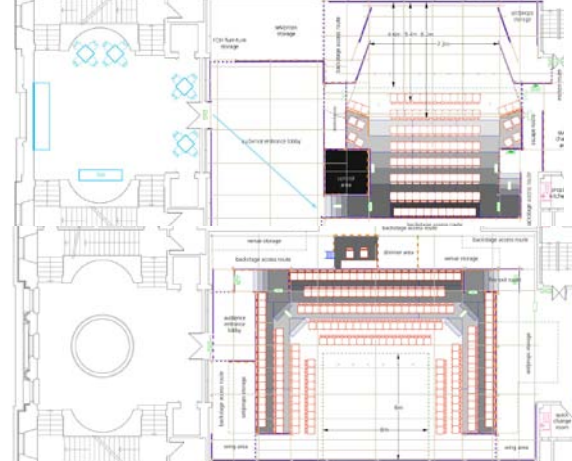
# our theatre spaces: plans and pictures

**C (+3)  
third floor**



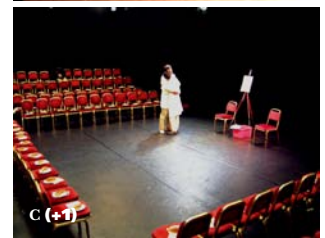
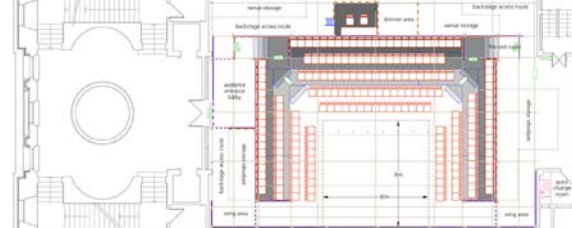
**C (+3)**

**C (+2)  
second floor**



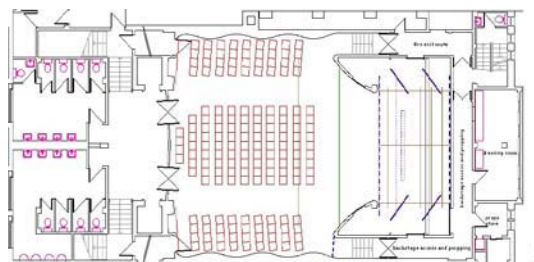
**C (+2)**

**C (+1)  
first floor**



**C (+1)**

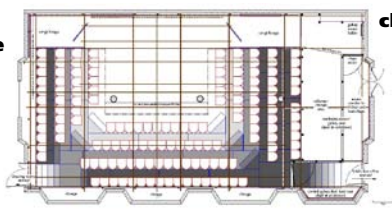
**C (-1)  
basement theatre**



**C (-1)**

**C too**

**main house**



**church**



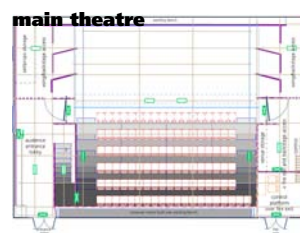
**C too  
(main house)**



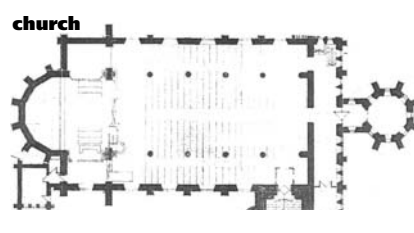
**C too  
(church)**

**C south**

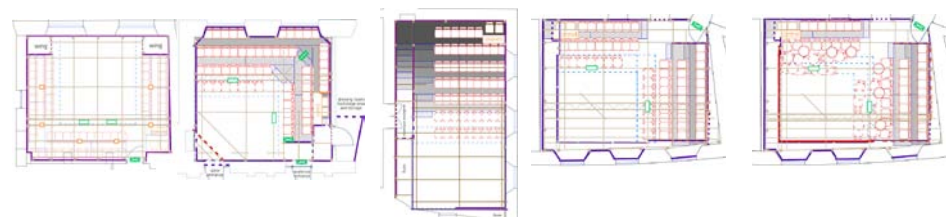
**main theatre**



**church**



**studios  
(typical  
layouts  
shown)**



**please note...**

Details may change as we continue to refine our spaces and venues. All dimensions and specifications are provisional and approximate. Capacities and sizes may vary. Plans and photos are available to download from [www.cvenues.com/cvenues/perform/spaces](http://www.cvenues.com/cvenues/perform/spaces).



# next steps...

## terms

Our standard hire fee is 40% of gross box office receipts, with a minimum guarantee payable to us in advance. The amount of the guarantee is based upon the size of space, the time length of your slot, the time of day of your slot, and the weeks that your slot runs for. Hire is subject to our standard terms and conditions which are available on request.

The guarantee is normally payable in three instalments, with the first instalment due on acceptance of slot, and the final instalment due on 1 July. With the guarantee, you will also need to pay us a sum on account of Fringe Office charges. Fringe Office charges include Fringe Registration fees, commission on tickets sold through the Fringe Box Office, and PRS charges if your show uses certain copyright music. Final Fringe Office charges are shown on your settlement statement, and any balance of Fringe Office charges will be deducted at this stage.

We offer discounts on guarantees to companies performing for the full run of the Festival. We recommend you consider a full run if at all possible, but we are happy to work with the dates that you are available. We do not limit companies to performing at fixed slot times of one or two hours, but base the timing of each performance space's day on the length of the productions programmed. Because of this, we do not finalise confirmed start times when we offer a slot. Instead we offer a slot within a start time zone, and we confirm times after the Fringe Office programme entry deadline.

Reduced guarantee prices are available to companies performing more than one production in our venues and also to companies who have performed at C before, providing that applications are submitted by the end of February.

Monies taken at our venue box offices are banked by us into a dedicated clients' account. Monies from the Fringe Box Office are paid over to us by the Fringe Office after the Festival. We aim to settle with companies one month after receiving final funds from the Fringe Office, paying over your box office receipts in full, less any sums due to us or deducted by the Fringe.

Our policy is to include a full standard package of theatre facilities and services in our standard hire fee, available to all visiting companies at no extra cost. Any additional charges incurred by you, such as those for reprographics, telephone calls, additional lighting and sound equipment, technicians to operate your show or stewards, will be in accordance with our tariff or as agreed mutually in advance.

## view the venues

You are welcome to view the buildings that we use for our venues prior to the Festival, where this is possible. Some venues are generally available to view on the days of the Fringe Office's Edinburgh roadshows/open days, and it may be possible to arrange viewing at other times subject to venue and landlord availability. Please bear in mind that most of our theatres and front of house facilities are not set up year round, so all you will generally see are empty rooms and halls. To see if you can arrange a viewing, please contact the programming team (details below).

## more information

For further information, including downloadable plans of some spaces, go to [www.cvenues.com](http://www.cvenues.com)  
For general information on performing at the Fringe, see [www.edfringe.com](http://www.edfringe.com)

## apply online

You can apply online at [www.cvenues.com/cvenues/perform/apply/show/](http://www.cvenues.com/cvenues/perform/apply/show/)

## email us

For more information, or if you have any questions, please email us at [programming@cvenues.com](mailto:programming@cvenues.com)

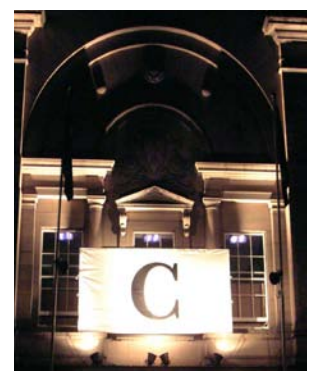
## call us

Call the programming team at the C venues office in London on **+44 (0)131 581 5500**

## other contact information

**C venues programming**  
**5 Alexandra Mansions**  
**Chichele Road**  
**London NW2 3AS UK**

You can contact us by fax on **+44 (0)845 260 1001**





# C the application

Please complete a **separate form** for each show **in full** and return to  
C venues programming, 5 Alexandra Mansions, Chichele Road, London NW2 3AS, UK or by fax to +44 (0)845 260 1001  
You can **apply online**, or download an emailable version of this form in rtf format at [www.cvenues.com](http://www.cvenues.com)

## contact details

Your name \_\_\_\_\_  
Address \_\_\_\_\_  
Tel (day) \_\_\_\_\_ Tel (eve) \_\_\_\_\_  
Mobile \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

If you are a student or at a temporary address, please give both current and permanent home contact details

## your company

Group name \_\_\_\_\_  
Your position \_\_\_\_\_  
Website \_\_\_\_\_  
Status  professional  graduate  amateur  student  school  
Please tick all that apply  
Previous experience \_\_\_\_\_

Please include all Edinburgh appearances – continue on another sheet if necessary

## your show

Show title \_\_\_\_\_  
Author \_\_\_\_\_  
Director \_\_\_\_\_  
Genres  theatre  physical  circus  comedy  impro  stand-up  revue  
 cabaret  burlesque  music  musical theatre  opera  dance  art  
 children's  family  poetry  puppetry  mime  multimedia  film  
 classic  new writing  devised  adaptation  other \_\_\_\_\_  
Please tick all that apply

Premieres  UK  European  World Target audience age range \_\_\_\_\_

Please tick if  Performance rights are secured  The show may tour after Edinburgh

Company size Performers \_\_\_\_\_ Musicians \_\_\_\_\_ Technicians/SMs \_\_\_\_\_ Other \_\_\_\_\_

Running time \_\_\_\_\_ hours \_\_\_\_\_ mins Set-up time \_\_\_\_\_ mins Strike time \_\_\_\_\_ mins

About your show \_\_\_\_\_

Pitch your show to us (continue on next page if needed) Do **not** omit or refer us to enclosures

Draft Fringe Programme copy (40 words) \_\_\_\_\_

Max 40 words for blurb and show title combined Do **not** omit or refer us to enclosures

Pre-Fringe showings Date \_\_\_\_\_ Place \_\_\_\_\_ Time \_\_\_\_\_  
Please include all dates prior to Edinburgh – continue on another sheet if necessary

## slot preferences

Your first choices may not be available, so please number all slot options **in order of preference**, and mark **N** against any that are not suitable

Existing space  C (-1)  C (+1)  C (+2)  C (+3)  C (minto house quad)\*  pay what you think space\$  
 C royale (studio 1)  C royale (studio 2)\$  C royale (studio 3)\$  C royale (studio 4)\$  C royale (salon)\$  
 C royale (grand theatre)  C royale (upper theatre)  C royale (upper hall)\$  C royale (gallery)\$  
 C too (main house)  C too (church)  C aquila (temple)  C aquila (studio)  
 C cubed\$  C south (main theatre)  C south (church)  C south (studio)\$  
 C south (tent)  C south (terrace)\$  C south (gardens)\$  
 found space\$  installation\$  black box flexi\$  grey box flexi\$  white box flexi\$  
 historic room\$  attic\$  cellar\$  garden\$  courtyard\$  tent\$  container\$  other\$

\$ Flexible format – please give details of how you would use the space: \_\_\_\_\_  
We continually look at new venues, so please also list your space preferences in order below

Space types  black box  cabaret  flexi room  tent  outdoor  other (\_\_\_\_\_)

Stage formats  pros arch  open end-on  thrust  corner  traverse  in-the-round

Capacity  30-50  50-70  70-90  90-120  120-150  150-200  more (specify \_\_\_\_\_)

Weeks of run  0 to 4 Wed 31 Jul to Mon 26 Aug  0 + 1 Wed 31 Jul to Sat 10 Aug

0 to 2 Wed 31 Jul to Sat 17 Aug  2 only Sun 11 Aug to Sat 17 Aug

2 to 4 Sun 11 Aug to Mon 26 Aug  3 + 4 Sun 18 Aug to Mon 26 Aug

1<sup>st</sup> half Wed 31 Jul to Tue 13 Aug  2<sup>nd</sup> half Wed 14 Aug to Mon 26 Aug

other Exceptionally, we may be able to offer alternative date options \_\_\_\_\_

Slot length \_\_\_\_\_ hours \_\_\_\_\_ mins Start times \_\_\_\_\_  
Including set-up and strike time Please state your **earliest, latest** and **ideal** preferred start times in that order

synopsis  script  cv's/biogs  company history/info  budget

publicity plans/mock-ups  staging ideas  set/costume drawings

past publicity material/reviews  photos  video/DVD  audio

## enclosures...

If you would like us to return material in due course, please enclose a stamped addressed envelope and tick here

Please send as many as apply